



March 13, 2020

Dear Families and Staff,

Kids 'R' Kids of Spring has made the decision to remain open with limited hours beginning next Monday, March 16. The hours we will be open will be: **7:00 a.m. to 6:00 p.m.**

IF AT ANY TIME, we are recommended to close, we will close immediately!

We will be implementing a strict policy upon entering our school as follows:

- **Everyone** will complete a Travel History Form upon dropping your child off. This list will include a list of questions asking if you or your child has had any of the symptoms that are in correlation with the Coronavirus COVID-19. In the event your child has had any of these systems, you cannot leave your child at our preschool.
- **If anyone** has traveled to the the countries such as China, Italy, or the UK, we are asking that families remain out of our preschool for at least 14 days to make sure that all family members do not develop any symptoms of the Coronavirus.
- **Every** child will be required to have a temperature reading BEFORE they can stay in our school. If your child has a temperature of 100.0 or above, you will be required to take your child home. If your child or a staff member develops a fever, parents will be notified and staff will be asked to leave immediately. Parents, please pick up within 1 hour.
- **Our Front Desk** will check every student in and out of our preschool and the Front Desk staff will escort each child back into their classroom. **We are asking parents to please stay in the lobby and not go back into the classrooms.** If any parent has a concern about this process, we will discuss immediately.
- **Due to limited staff**, we are requesting that only parents that absolutely require childcare, attend our preschool during this epidemic. If you can work from home, in the name of health and safety, please have your children stay home with you.
- **If you are absent** from our preschool, we will cover half of your tuition and we will bill you half of your weekly tuition. Please know that we will be monitoring this situation daily and we will be in touch with each family regarding their account. We strive to be fair with each family.
- **We will not be accepting** Drop-Ins at this time unless the child is a previous student and we have all of their health information.
- **We will be limiting** tours to our Lobby only.

Kids 'R' Kids will continue to follow the recommendations of the Montgomery / Harris County Public Health Department and the Centers for Disease Control and Prevention, as well as, Texas Childcare Licensing.

Please note the symptoms of the Coronavirus COVID-19 Disease are as follows:

- Symptoms can include FEVER.
- Symptoms may involve a Dry Cough
- Symptoms may include Shortness of Breath
- Symptoms may appear 2-14 days after exposure.
- If you believe you have these symptoms, please seek Medical Help immediately!

Please note the following new measures put in place:

- Parents must report to the school if their child travels to or through countries with a Level 3 Travel Health Notice. The list is subject to change and may be found at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precuations.html>. Parents should report travel to an identified country by emailing cathy@krk43tx.com. After Spring Break, parents should report travel to an identified country to Kids 'R' Kids of Spring via phone or email.
- All Kids 'R' Kids employees are required to report travel to or through identified countries. The health of students and staff who travel will be monitored in accordance with public health guidelines before they are permitted to be at school.
- Kids 'R' Kids of Spring school buses and playground are sprayed quarterly by disinfectant products. We have moved this to a daily process. **Deep cleaning and disinfection will continue per our regular classroom schedules.**
- Families with extenuating circumstances should contact us by phone (832)717-0808 or email, cathy@krk43tx.com. We are committed to doing what we can to support the unique needs of students.
- Kids 'R' Kids of Spring is also communicating and working with other local childcare centers in the area. We are all in this together so we appreciate this important liaison with other schools.

More information on the Coronavirus can be found on [Centers for Disease Control and Prevention website](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html). Parents can also read <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-schools.html> with regards to schools/early education.

Parents, please understand that this is a very fluid situation and we will be monitoring details on a daily basis.

We sincerely appreciate all of our families and staff and their cooperation in this serious matter!

Thank you, The Paulson's and Kids 'R' Kids of Spring Management Team