



- Distribution**
- Front Desk Forms
 - Infant/Toddler Classroom Log
 - Preschool/School-Age Classroom Log

Topical Ointment and Cream Authorization

All topical ointments and creams must be current, in its original container and labeled with the child's full name. Follow state guidelines for new authorization (Texas – every 12 months). If guidelines are not stipulated, all authorizations must be updated every six months.

Child's Full Name: _____ D.O.B. ___/___/___

Classroom: _____

Dates: Start ___/___/___ End ___/___/___

____ Sunscreen
Product Name: _____ Expiration Date: _____

____ Insect Repellent
Product Name: _____ Expiration Date: _____

____ Non-Prescription ointment (such as Diaper Cream)
Product Name: _____ Expiration Date: _____

____ Other (Please specify)
Product Name: _____ Expiration Date: _____
Product Name: _____ Expiration Date: _____

Specific Terms of Use: _____

Parent/Guardian Signature

___/___/___
Date

Center Use Only:

Disposal of Leftover Topical Ointment/Cream:

- Returned to Child's Parent/Guardian
- Discarded

Authorized Person's Signature

___/___/___
Date