



KRK
RE-ENROLLMENT
FOR
2023-2024

Starting June 5th, 2023
KRK will be closing at 6pm

- KRK North Austin now has a school store for staff and PreK Uniforms. You can find the QR code located in our front lobby and throughout the building. :)
- * New Drop off cut off time is 10 am. (children may not be dropped off after 10 am, unless they are returning from a doctor's appointment.)
- *Current Bus Routes for the new school year.
- Cox, Reagan, Rutledge, Patsy Sommer, Elsa England, Great Oaks, Brushy Creek, Harmony 620 & Harmony Cedar Park
- *New Enrollment policies are attached, please review, sign and return.
- * Re-enrollment is due back no later than May 19th. All classrooms are waitlisted so please make sure to return your forms. We will assume you are not returning, if we do not receive paperwork.
- *23-24 school year rates are attached* They will start on August 22nd
- **Summer Hold Information:
- If you wish to disenroll for the summer then you will be placed on the waitlist for the Fall. If you wish to hold your spot for the Fall while you are away, 50% of monthly tuition to continue your enrollment. Please see office for questions.

I have read and understood all information contained in this packet.

Signature: _____

Date: _____

(child's (children's)

Name: _____

For Questions: Please contact front

office: 512.218.9669

ashley@kidsrkidsnorthaustin.com

christina@kidsrkidsnorthaustin.com

emily@kidsrkidsnorthaustin.com

All children with a diagnosed "special" need , will now be required to have documentation on file with the school. Ex. (speech therapy, OT, physical therapy, developmentally delays) , The teaching staff will also add any needed modifications to the weekly lesson plans.

All PreK and School aged will now be required to use a booster seat if they do not meet the height and weight requirements of the Dept. of Transportation.

(School provided)

Updated handbooks will come out in July. (Digital copies) Please read through all information, so that you are fully aware of all policies and procedures.

Please make sure that you have updated all contact information, if needed.

Thank you

DATES WE ARE CLOSED

2023

May 29th- Memorial Day

May 26th- **PRE-K ONLY** (Pre-k students need to be here no earlier than 10:15 & no later than 10:30am)

June 5th- School starts closing at 6pm

July 3rd and 4th- 4th of July

August 17th- School closes at 12pm

August 18th- Teacher Work Day

September 4th- Labor Day

November 10th- Staff Development

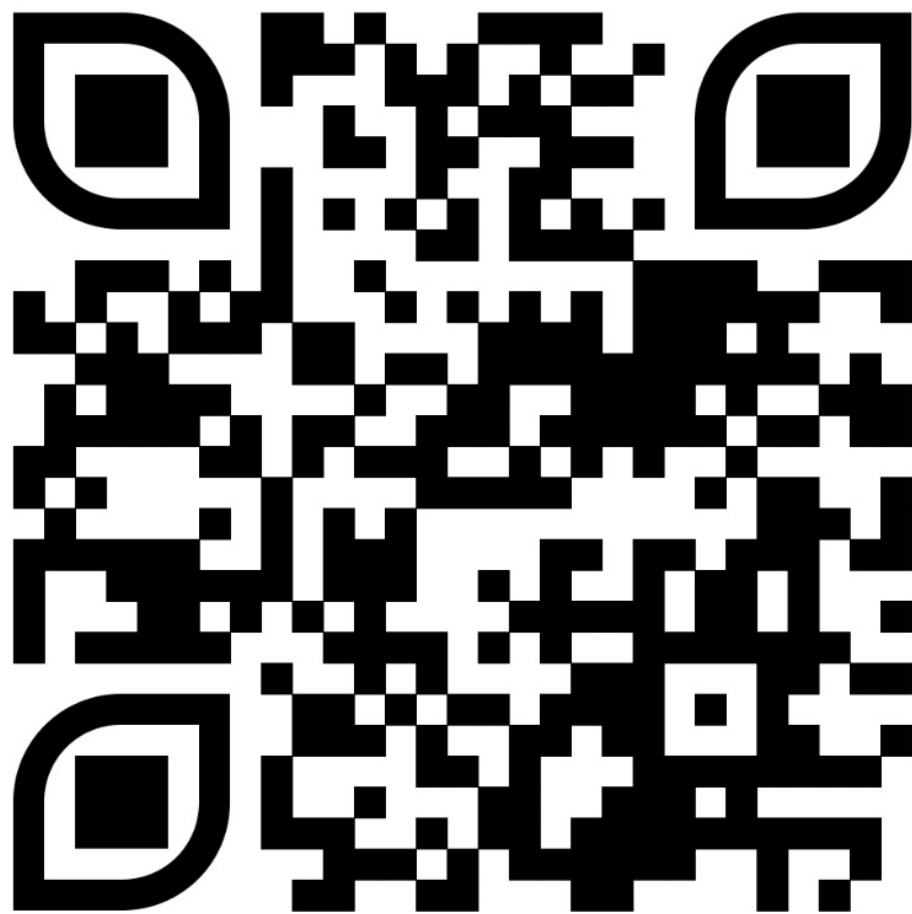
November 23rd & 24th- Thanksgiving

December 25th, 26th, & 27th- Winter
Holiday

January 1st- New Years Day

Kids R Kids North Austin Uniforms Staff and PreK

*** Shop at your own convenience ***



Parent Survey

What do you LOVE about our school?

Anything you would change about our school?

Any feedback on staff or admin?

Shout out your favorite teacher on YELP or FACEBOOK?



Preschool Rates 23-24 School Year

Age	Full Time (M thru F)	3 Day (M/W/F)	2 Day (T/Th)
Infant (6 weeks thru 14 months) Suite 100/150	\$385 / \$1668	N/A	N/A
Young Toddler (15 thru 18 months) Suite 200	\$370 / \$1603	N/A	N/A
Toddler (19 thru 23 months) Suite 250	\$355 / \$1538	N/A	N/A
Young Preschool (Twos) 300/350/400	\$340 / \$1473	N/A	N/A
Preschool (Threes) 450/500/600	\$330 / \$1430	\$264	\$191
Pre-Kindergarten (Fours & Fives) PK 1,2,3	\$315 / \$1365	\$252	\$183
Russian Class Suite 550	\$330 / \$1430	\$264	\$191
Registration Fee \$150 (individual) \$200 (Family) Quarterly Supply Fee \$40 (Individual) \$70 (Family) Annual Re-enrollment \$75 per child child			

School Age Rates (K-5th)

	Full Time (M thru F)	3 Day (M/W/F)	2 Day (T/Th)
After School Care	\$125	\$100	\$85
Before & After School Care	\$150	\$125	\$110
\$30/day added onto your Tuition for each day your child attends Spring/Fall/Winter holidays \$15/day added onto your Tuition for each half day			
Enrollment Fees, Discounts, Other Information			
School Wide Initial Enrollment Fee \$150 (Individual) \$200 (Family) Summercamp \$275 per week			
Families with 2 children receive 10% discount off oldest child's tuition			
Parent's Night Out \$30/child CASH, due no later than time of PNO drop off day.			

Kids R Kids is a NAEYC accredited program which offers young children breakfast, a morning snack, fresh daily prepared nutritious lunch and afternoon snack along with a nationally recognized curriculum.

HOURS: 6:30 AM-6:00 PM. Monday through Friday

HOLIDAYS: New Year's Eve/New Year's Day, Presidents Day- Staff Development, Good Friday, Memorial Day, PreK Graduation (No Class), Independence Day, August Teacher Prep Day, Labor Day, Veteran's Day- Staff Development, Thanksgiving Day and Day after, Christmas Eve, Christmas Day and day after



Kids 'R' Kids Enrollment Policy



Please initial in blank after reading each policy statement.

Registration, Supply, and Extra-Curricular Activity Fees:

- ___1. A registration fee of \$150.00 per child (\$150 per family) is charged at enrollment and is nonrefundable.
- ___2. An annual re-enrollment fee of \$100.00 (\$150 per family) will be charged to your account each year during re-enrollment. This is non-refundable.
- ___3. A supply fee of \$40.00/\$70.00(family) is charged at enrollment and is non-refundable. This fee is charged quarterly in August, November, February, & May.
- ___4. There may be a charge from time to time for field trips and in-school activities. (Will be listed on permission slip)

Tuition:

- ___1. Tuition is due on Monday for the current week and is NOT refundable. If your child attends one to five days, full tuition is due.
 - ___2. ACH or Credit Card MUST be kept on file for all accounts. Tuition is due on Monday of every week and posted late as of Wednesday by 6:00pm at which point your ACH/CC on file will automatically be processed with a \$15 late fee. Monthly payers are late as of the 3rd of each month. All accounts need to be current on Friday to be able to drop for care on Monday.
 - ___3. A \$30 charge will be added for each school holiday that your child is in attendance and \$15.00 charge for half days. (Afterschool children)
 - ___4. Discounts will be given to full time enrollments ONLY. One discount per family. (Sibling 10%) This does not include subsidy clients.
 - ___5. Full tuition is due 52 weeks of the year, regardless of school holidays, inclement weather, staff development or absences due to your child's illness. These days are already calculated into our pricing.
 - ___6. **Summer Hold Fees: infants through PreK – 50% rate to hold the spot for Fall School year start. Fees will be due the 1st of every month or every Monday.**
- **If you disenroll for the summer your child will be placed on the waitlist for the Fall.**

Late Pickup Fees:

- ___1. The center is open from 6:30 a.m. to 6:00 p.m. If for any reason your child is left at the center beyond closing time you agree to pay a late fee of \$3.00 per minute. If the child is left after 6:30 p.m. and no word is received from the parents or an emergency contact cannot be reached, local authorities will be contacted. You MUST have at least one emergency contact on file.

Holidays:

- ___1. Full tuition is due for weeks containing holidays and staff development days.
- ___2. The following holidays are observed by Kids R Kids, center closed:

** Any Changes will be sent out with proper notice. **

New Year's Eve
Memorial Day
Independence Day
Labor Day
Day after Thanksgiving
Christmas Day
August Teacher Prep Day (TBA)
Pre-K Graduation Day (Pre-K only)

New Year's Day
Staff Development – Presidents Day
Staff Development – Veteran's Day
Thanksgiving Day
Christmas Eve
Good Friday
Day after Christmas

- ___3. If a holiday falls on Saturday, Kids R Kids will be closed the prior Friday.
- ___4. If a holiday falls on Sunday, Kids R Kids will be closed the following Monday.

Vacations:

___1. Infant through School-age, will be eligible for 5 vacation weeks per year at 50% of tuition rate PER family, for full-time enrollment. Child must be absent for 5 consecutive days (Monday-Friday). Upon utilizing these vacation weeks, it may not be used again for at least 12 months covering your enrollment year. These weeks will not roll over.

___2. Vacation time must be requesting by completing a vacation form at the front desk two weeks in advance.

___3. Vacation time will ONLY be approved and posted to your account if your account is current.

Leaving Kids R Kids

___1. Kids 'R' Kids requires two weeks' notice when dis-enrolling from our center.

___2. All unpaid tuition and returned checks will be submitted to a collection agency if unpaid after leaving school.

Rate Increases/Decreases:

___1. Kids R Kids reserves the right to increase/decrease all tuition and fee rates.

___2. Kids R Kids will give written notice in advance of any changes in tuition, rates, or to this policy.

- Children **MUST** be electronically signed in and signed out at the front desk each day.
- Parents **MUST** provide a copy of your child's Immunization record upon enrollment.
- Although we request cooperation in not disrupting our program, parents and guardians are permitted access to their child's classroom at any time their child is present.
- Please send your child in play friendly clothing and shoes (send two sets of spare clothing for children who are toilet training). For your child's safety, flip-flops and open toed shoes are not allowed.
- The school is not responsible for lost or misplaced items. Label your children's clothes, especially coats, sweaters, hats and gloves with his/her first and last name.
- Candy, bubble gum, suckers or chewing gum is not allowed at school.
- Children who have a temperature in excess of 100.4° may NOT remain at the school; this is true even if Tylenol/Motrin temporarily reduces the fever. Children who have a second diarrhea incident in one day or who vomit must go home for twenty-four hours. Children exhibiting the above symptoms may not return for twenty-four hours unless the school is provided with a doctor's note stating they are not contagious. Please see handbook for detailed illness policy.
- Can your child swim? Yes _____ No _____
- We do not have a pool, but we do have a splash pad that we use during the Summer.
- Medication will only be given from original container with prescription label and if it is to be given more than twice a day. **No over the counter medications will be given without a doctor's note. Must be in the original container and box.**
- Meals are served according to USDA guidelines. If your child has an allergy or religious beliefs that may alter their menu, parents must notify school prior to enrollment.
- Bottle-fed children must bring prepared formula or breast milk in bottles with child's first and last name and date marked clearly on each bottle. Teachers will not be allowed to mix bottles. Formula

has a 1 hour sit time and breast milk has 4 hours sit time. Breast milk can be store for up to 6 months in our freezer.

- If you plan to talk with your child's teacher, please sign up for a parent teacher conference or a timed call. "Kiss and Go" drive up are for quick in and out parking.

IF YOUR CHILD DOES NOT ADJUST TO OUR PROGRAM FOR ANY REASON, WE RESERVE THE RIGHT TO WITHDRAW HIM/HER FROM OUR PROGRAM AT ANY TIME.

I have read and agree to follow all policies. I understand it is my responsibility to pay my tuition on time to keep enrollment current.

Parent / Guardian Signature:

Date:

Childs Name:

Exceptional Needs Behavior:

- Behaviors that endanger themselves and others
- Extreme and consistent behaviors
- Not being able to adjust to school routine
- Not able to be potty trained by 3.5 years old
- Biting to the extent of breaking skin and lasting bruising in excess
- Attacking and injuring teaching staff

Plan of Actions:

Step 1: Each child and situation will have a set action plan and time frame.

Step 2: Action Plan review @ end of timeline

Step 3: Break from program(suspension)

Step 4: Retry or updated action plan.

Step 5: School Dismissal

Parent Options:

*Pay for additional staff if available (flat rate per day or bring in a therapist (must have background))

*Provide diagnostic documentation from physician to help with daily involvement.

Information Resources:

<https://youtu.be/tzftHNh7xP8>

<https://youtu.be/HfKjzuR4nwQ>

Licensing information under Recognizing Abuse and Neglect:

Leaving a child or children is a situation or environment where the child would be exposed to substantial risk of physical or mental harm, without arranging for necessary care(action plan) for the children, and the demonstration of an intent not to return by a parent, guardian and or staff member.

***** Overall timeline can be anywhere from 6 weeks to 12weeks. Each child's action plan will be specific to them and the situation. Time frame will be established at the time that the action plan is put into place. Each plan will be followed through to the end, unless there are special circumstances causing immediate dismissal.**



Potty Training

Kids R Kids staff are here to assist you in getting your child trained. We follow all up to date techniques to help assist in the training. We do ask that parents to start prepping children for potty training before we start at school. We ask that once training has started that we only use pull ups and not diapers and when we move to the 2nd stage that we only use underwear and extra clothes so that we are consistent and not to confuse the child. We can start assisting as earlier as the 300 and possibly 250(after speaking with the teachers, at the end of the school year, late spring). Children who are not trained by the time they need to move to JrPk will stay in the training classes until they are no longer eligible for that class, (age)or they can move on to next class.(fully trained) Children who turn 3.5 after being held back in a two's class will not be able to stay beyond that point as it will no longer be developmentally appropriate. Children will not be allowed to move on to JrPk or Prek without being trained.

I have read and understand the above information.

Signature: _____

Childs Name: _____

Date: _____



Dear Parents

We are coming to the end of our school year and preparing for a fun Summer. One of our goals in this class is to assist you in getting your child potty trained. This is a requirement to move up to JrPk and Prek. We are looking forward to working alongside our families with this important milestone.

We ask that you start speaking to your children this weekend about potty training and how exciting it can be. We ask that you move to from diapers to pull ups so that it works more like underwear.



North Austin

Re-enrollment 2023-2024 School year

\$70.00 ANNUAL FEE* will be posted to your account on
June 1st, 2023.

Child's Name:

Siblings:

Age/Birthday:

Current Suite Number:

Full time or Part Time:

New Address if applicable:

Phone:

Emergency Contact #1:

Emergency Contact #2:

SUMMER HOLD REQUEST:

DISENROLLING FOR SUMMER AND BEING ADDED TO
WAITLIST: