



Biting/Behavior Policy Addendum Effective 6/1/2020

When Biting/Illicit Behavior Does Occur:

Our staff strives to ensure each child's safety while in our care. The staff's job is to keep the children safe and help a child that bites or displays violent behavior, learn different, more appropriate behavior. We do not use techniques to alarm, hurt, or frighten children per Child Care Licensing Minimum Standards' Discipline and Guidance Policy.

For the child that was bitten/injured due to another child's behavior:

1. First aid is given to the injury. It is cleaned with soap and water. If the skin is broken, the injury is covered with a bandage.
2. Parents are notified if the injury broke the skin or if the injury is in an area on the neck or above.
3. The Boo-Boo Report is filled out documenting the incident.
4. Parent signature is acquired at pick up and document is placed in the child's file.

For the child that caused injury:

1. The teacher will address the child in a firm, calm tone using phrases such as "You may not hurt your friends" and "We use gentle hands" and the child will be redirected to another activity.
2. An Oh-No Report or Major Incident Report (dependent upon severity of injury and behavior) is filled out.
3. The parents will be notified by phone, email, and in person upon pick up and signature will be acquired, and document is placed in the child's file.

When Biting/Behavior Continues- Second Occurrence:

1. The aforementioned steps will be followed for the injured child and the child who caused the injury.
2. The child will be shadowed to help prevent any biting/injury incidents. While being shadowed, the child will be given positive attention and approval for positive behavior.
3. The child will be observed by the classroom staff to determine what is causing the child to bite or act out in a violent manner (teething, communication, frustration, etc.) The Director/Management Team may also observe the child if the classroom staff is unable to determine the cause. A meeting between parent/guardian and Director will occur at this time.

When biting/behavior becomes excessive- Third Occurrence:

1. If the child again inflicts **1 bite/injury** in a one-week period (5 weekdays) to either another child or the staff member, **following the conference** the child will be suspended for **5 business days**.
3. If a child inflicts **1 bite/injury** after the **5-day suspension** to either another child or the staff member, the parents will be asked to make other day care arrangements effective immediately.

By signing this form, you acknowledge and agree to the Biting/Behavior Policy set forth by Kids R Kids of New Territory.

Parent Name

Parent Signature

Date