

**Distribution**

- Front Desk Forms
- Infant/Toddler Classroom Forms
- Preschool/School-Age Classroom Forms

Topical Ointment and Cream Authorization

All topical ointments and creams must be current, in its original container, and labeled with the child's full name. Follow state guidelines for new authorization. If guidelines are not stipulated, all authorizations must be updated every **six** months. **prescription ointments must be authorized at the front desk by filling out a Medication Authorization Form.*

Child's Full Name: _____ D.O.B. ____/____/____

Classroom: _____

Dates: Application Start: ____/____/____ Application End: ____/____/____

_____ Sunscreen

Product Name: _____

Expiration Date: _____

_____ Insect Repellent

Product Name: _____

Expiration Date: _____

_____ Non-Prescription ointment (such as Diaper Cream)

Product Name: _____

Expiration Date: _____

_____ Other (Please specify)

Product Name: _____

Expiration Date: _____

Product Name: _____

Expiration Date: _____

Specific Terms of Use: _____

Parent/Guardian Signature

____/____/____
Date

Center Use Only:

Disposal of Leftover Topical Ointment/Cream:

- ☐ Returned to Child's Parent/Guardian
☐ Discarded

Authorized Person's Signature

____/____/____
Date

Printed Name

This form was developed by Kids 'R' Kids International, Inc. It's important to review State Guidelines regularly to ensure compliance.